

# HR HUB

## Newsletter

February 2024

**Goodwill**  
Industries of South Texas, Inc.

### SAVE THE DATE SUPER SALE SATURDAY

February 2  
March 2

### BUDGETING

*Free Webinar*

Wednesday, February 14

[gfernandez@goodwillsouthtexas.com](mailto:gfernandez@goodwillsouthtexas.com)

### GOODWILL RUN

Saturday, March 2  
Whataburger Field  
8:00 a.m.

### GOOD FRIDAY

Friday, March 29  
Corporate Offices are Closed

### EASTER

Sunday, March 31  
Stores are Closed  
(Not a Paid Holiday)

## WINTER TOWN HALLS WITH THE CEO!

CEO & President John W. Owen is visiting each Goodwill location with his leadership team. These scheduled town halls will allow employees to meet and greet with the leadership team while allowing Mr. Owen to update employees on important business matters. All employees are encouraged to attend their location's town hall meeting.



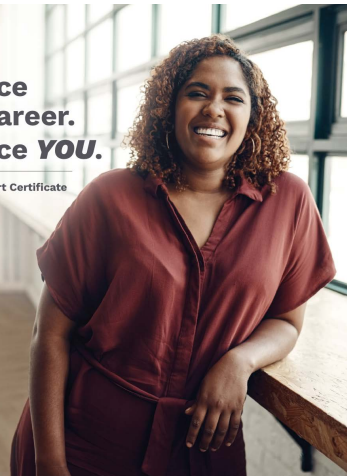
## Grow with Google

Advance  
your career.  
Advance **YOU**.

Google IT Support Certificate



with support from  
Google.org



Learn digital skills at Goodwill® and start your path to a brighter future — all at no cost to you!

The Google Career Certificates can help prepare you for an entry-level job in a variety of technology and other high-growth occupations and fields in less than six months. No experience is necessary.

The last day to enroll is currently **Friday, February 2nd!**

Reach out today and let us get you enrolled!

Corpus Christi 361-884-4068 | RGV 956-383-0023 ext. 60100

*\$1.00 per hour wage increase if completed within six months.*

*\$0.50 per hour wage increase if completed longer than 6 months.*

### Social Media

Help us share news and events with our social media sites!



FEBRUARY IS  
**BLACK  
HISTORY  
MONTH**

## COMMUNITY CORNER

**South Texas 5K/10K '24**  
GOODWILL RUN & 2 MILE WALK

GoodwillSouthTexas.com

Saturday, March 2  
7:00 a.m. - Packet Pick Up  
Whataburger Field

**Register**

[www.goodwillsouthtexas.com](http://www.goodwillsouthtexas.com)

The **2024 Goodwill Run** starts at 8:00 a.m. The race course consists of a **5K** run, **10K** run, and a **2-mile** walk in downtown Corpus Christi. Participants receive a commemorative race t-shirt and a swag bag. Register early to be guaranteed your shirt size. \$30 for the live event and \$25 for the virtual event.



The **Volunteer Income Tax Assistance (VITA) program** provides free tax preparation services to individuals and families. Those who qualify can receive **free basic tax return preparation** from IRS-certified volunteers who can help you claim available tax credits and file electronically. By taking advantage of this free service, you can avoid paying fees, claim tax credits you're eligible for, and obtain the largest refund possible.

*See flier for where to go, what to bring, and what to expect if dropping documents off at a location.*

## INTERNAL UPDATES

### MEDIA POLICY

Please remember all media inquiries - TV, radio, newspaper, blogger, etc. - should be directed to Vice President of Development Marjorie Boudreaux: [mboudreaux@goodwillsouthtexas.com](mailto:mboudreaux@goodwillsouthtexas.com); 361-331-8293.

### VENDOR VERIFICATION TICKET (VVT)

Submit a VVT for routine maintenance such HVAC filter change or preventative maintenance, annual fire extinguisher inspection, lawn care, etc. OR vendor visits from Spectrum, EAS, or Mood Media, etc. An updated VVT form is uploaded in Kronos.

### RECORDS INVENTORY FORM

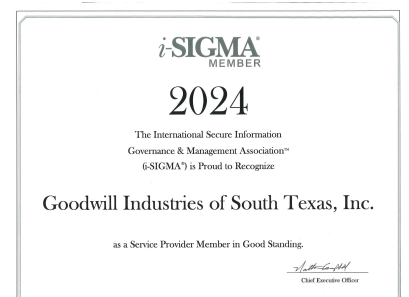
Complete this form when preparing a box for storage and/or shredding. An updated form is in Kronos.

### POLICY UPDATES

The following policies have been updated and uploaded in to Kronos: Compensation; Conflict of Interest.

### iSIGMA CERTIFICATE

(i-SIGMA®) is a non-profit watchdog organization, enforcing standards and ethical compliance of secure destruction and records and information management service providers. Goodwill recently received the 2024 certificate as a Service Provider Member in Good Standing.



# LEARNING & DEVELOPMENT

## FINANCIAL LITERACY CERTIFICATION

**Savings | Budgeting | Credit Scores & Reports | Identity Theft**

Each class is offered three times per year. Complete the 4 classes and earn your certification.

Topic: **BUDGETING** - Learn strategies to build a simple budget and pay off debt.

When: Wednesday, February 14 @ 11:30 a.m.

Where: [Virtual Zoom Presentation](#)



For more info contact Guadalupe Hernandez: (361) 450-8978; [ghernandez@goodwillsouthtexas.com](mailto:ghernandez@goodwillsouthtexas.com).

## PEOPLE FIRST LANGUAGE

Everyone deserves dignity and respect. Yet historically, our words have contributed to negative attitudes and misrepresentations about the value of people with disabilities in our society. As its name implies, People First Language puts the individual first and the disability second.

**Use this:**

**Instead of this:**

people with disabilities	the handicapped, the disabled
people without disabilities	normal, healthy, whole, or typical people
person who has a congenital disability	person with a birth defect
person with a learning disability	learning disabled
person with a mental health condition	crazy, insane, psycho, mentally ill, disturbed
person diagnosed with an intellectual and developmental disability	mentally retarded, retarded, slow, idiot, moron
person who uses a wheelchair or mobility chair	confined to a wheelchair; wheelchair bound

# EMPLOYMENT

## ONE YEAR ANNIVERSARY

*Congratulations!*

- |                   |                   |
|-------------------|-------------------|
| Ana Alaffa        | Kobe Reeves       |
| Amanda Salinas    | Krystal Hirsch    |
| Ashley Matamoros  | Lidia Castro      |
| Benjamin Trevino  | Luisa Alonso      |
| Blanca Garza      | Madison Garza     |
| Brittany Garcia   | Magdalena Lopez   |
| Claudio Lara      | Marilla Gonzales  |
| Edelina Rodriguez | Nora Max          |
| Florina Gonzalez  | Olympia Rodela    |
| Foxy Trevino      | Raul Silva        |
| Frida Lopez       | RosaLinda Pacheco |
| Jayceen Lopez     | Sarah Rangel      |
| Jorge Hernandez   | Telma Gutierrez   |
| Juana Herebia     | Viviana Lugo      |

## FULL TIME JOB OPPORTUNITIES

- |                         |                                 |
|-------------------------|---------------------------------|
| <b>Store Manager</b>    | <b>Document Mgmt Specialist</b> |
| - Port Avenue           | <b>Asset Protection Manager</b> |
| - Larkspur              | - Compliance Department         |
| <b>Career Navigator</b> | <b>Facilities Technician</b>    |
| -Rockport               | - Harlingen                     |
| <b>Crew Leader</b>      | <b>Store Manager</b>            |
| - McAllen               | - Port Avenue                   |
| - Palmhurst             | <b>Logistics Manager</b>        |
| - Southside             | - Corpus Christi                |
| <b>Box Truck Driver</b> | - RGV                           |
| - Corpus Christi        |                                 |
| - RGV                   |                                 |

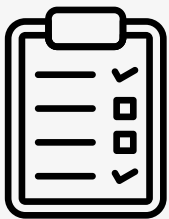


If your 2023 household income was \$60,000 or less, you can have your taxes prepared **FOR FREE** by an IRS-certified volunteer at one of several Volunteer Income Tax Assistance (VITA) sites in Corpus Christi.

## WHERE TO GO

- **Del Mar College, Heritage (East) Campus** - 101 Baldwin Blvd.  
Venters Business Building, 2nd floor  
*In-person* - Tues. & Thurs. 2-6 PM (**Opens Jan. 30; Closed week of March 11**)
- **Texas A&M University-Corpus Christi** - 6300 Ocean Drive  
O'Connor Business Building, Rm. 135  
*In-person & drop-off* - Fri. 2-6 PM, Sat.-Sun. 1-6  
**(Opens Feb. 3; Closed March 15-17 and Easter, March 31)**
- **Goodwill Industries of South Texas** - 4135 Ayers St.  
*Drop-off only* - Mon. & Wed. 5:30-8:30 PM, Sat. 1:30-4PM  
**(Opens Jan. 29)**
- **United Way of the Coastal Bend** - 4659 Everhart Road  
*Drop-off only* - Tues. & Thurs. 9 AM - Noon (**Opens Jan. 25**)

NOTE: Site locations, hours and service options can change without notice.  
See [www.uwcb.org/vita](http://www.uwcb.org/vita) for the most up-to-date information. Filing deadline: April 15.



## WHAT TO BRING

For a list of documents, see our [What to Bring](#) section on the next page or at [www.uwcb.org/vita](http://www.uwcb.org/vita). If dropping off, your documents will be placed in a sealed envelope along with your name and phone number so the tax preparer can contact you with questions as they prepare your tax return.



## WHAT TO EXPECT IF DROPPING OFF

It may take 2-3 weeks to prepare your tax return. Once completed, you will be contacted to schedule an appointment to review and sign your tax return (both spouses must be present to sign joint returns). Your tax documents and a copy of your completed tax return will be provided to you at the end of your appointment.

# WHAT TO BRING:

- Your photo ID
- Social Security card or individual taxpayer identification number (ITIN) letter for all individuals listed on the return
- W-2s, 1099s (including 1099-G for unemployment received if applicable) and all other tax-related documents for 2023
- Form 1095-A, B or C Health Insurance Coverage Statement
- All 1098 E&T forms for educational expenses
- Childcare provider name, address, phone number and tax ID number
- Voided check if using direct deposit for refund
- Copy of your 2022 return (if possible)

Drop-off sites will also require that you fill out Form 14446 (VITA Virtual Consent) and Form 13614-C (Intake & Interview Sheet).

## Have questions about VITA?

For questions, visit our website at [www.uwcb.org/vita](http://www.uwcb.org/vita), or email [Jamey.Byrne@uwcb.org](mailto:Jamey.Byrne@uwcb.org).

## Get free tax prep assistance online

Those seeking other options for free tax prep assistance can use MyFreeTaxes online at [www.myfreetaxes.com](http://www.myfreetaxes.com) or go to [www.irs.gov](http://www.irs.gov) and click on the 'Do Your Taxes For Free' link.



The Coastal Bend VITA Coalition is a collaborative partnership of United Way of the Coastal Bend, Del Mar College, Goodwill Industries of South Texas, the IRS, and Texas A&M University-Corpus Christi.

*No taxpayer shall be subjected to discrimination based on race, color, sex, religion, creed, age, national origin, ancestry, pregnancy, marital status, sexual orientation, age or disability.*

# VITA PREPARACIÓN GRATUITA DE DECLARACIÓN DE IMPUESTOS

Si los ingresos de su hogar en 2023 fueron de \$60,000 o menos, un voluntario certificado por el IRS puede preparar sus impuestos **GRATIS** en uno de varios sitios de Asistencia Voluntaria de Impuestos sobre la Renta (VITA) en Corpus Christi.

## DÓNDE IR

- **Colegio Del Mar, Campus Patrimonial (Este)** - 101 Baldwin Blvd.  
Edificio Empresarial Venters, segundo piso  
En persona - Martes y Jueves 2-6 p.m. **(Abre el 30 de enero; Semana cerrada del 11 de marzo)**
- **Universidad Texas A&M-Corpus Christi** - 6300 Ocean Drive  
Edificio de negocios O'Connor, sala 135  
En persona y entrega - Viernes 2-6 p.m., Sábado - Domingo 1-6 p.m.  
**(Abre el 3 de febrero; cerrado del 15 al 17 de marzo y Pascua, 31 de marzo)**
- **Industrias de buena voluntad del sur de Tejas** - 4135 Ayers St.  
Sólo entrega - Lunes y Miércoles de 5:30 a 8:30 p. m., Sábados de 1:30 a 4 p. m.  
**(Abre el 29 de enero)**
- **United Way de la Curva Costera** - 4659 Everhart Road  
Sólo entrega - Martes y Jueves 9 a. m. - mediodía **(Abre el 23 de enero)**

**NOTA:** Las ubicaciones de los sitios, los horarios y las opciones de servicio pueden cambiar sin previo aviso.

Ver [www.uwcb.org/vita](http://www.uwcb.org/vita) para obtener la información más actualizada. Fecha límite de presentación: 15 de abril.



## QUE TRAER

Para obtener una lista de documentos, consulte nuestra sección **Qué traer** en la página siguiente o en [www.uwcb.org/vita](http://www.uwcb.org/vita). Si los deja, sus documentos se colocarán en un sobre sellado junto con su nombre y número de teléfono para que el preparador de impuestos pueda comunicarse con usted si tiene preguntas mientras preparan su declaración de impuestos.

## QUÉ ESPERAR SI SE DEJA



Es posible que le lleve de dos a tres semanas preparar su declaración de impuestos. Una vez completado, lo contactaremos para programar una cita para revisar y firmar su declaración de impuestos. declaración (ambos cónyuges deben estar presentes para firmar declaraciones conjuntas). Se le proporcionarán sus documentos fiscales y una copia de su declaración de impuestos completa al final de su cita.

# QUE TRAER:

- Su identificación con foto
- Carta de tarjeta de Seguro Social o número de identificación de contribuyente individual (ITIN) para todas las personas enumeradas en la declaración
- W-2, 1099 (incluido el 1099-G por desempleo recibido, si corresponde) y todos otros documentos relacionados con impuestos para 2023
- Formulario 1095-A, B o C Declaración de cobertura de seguro médico
- Todos los formularios 1098 E&T para gastos educativos
- Nombre, dirección, número de teléfono y número de identificación fiscal del proveedor de cuidado infantil
- Cheque anulado si se utiliza depósito directo para reembolso
- Copia de su declaración de 2022 (si es posible)

Los sitios de entrega también requerirán que complete el Formulario 14446 (Consentimiento virtual de VITA) y el Formulario 13614-C (Hoja de admisión y entrevista).

## ¿Tiene preguntas sobre VITA?

Si tienes preguntas, visite nuestro sitio web en [www.uwcb.org/vita](http://www.uwcb.org/vita), o correo electrónico [Jamey.Byrne@uwcb.org](mailto:Jamey.Byrne@uwcb.org).

## Obtenga asistencia gratuita para la preparación de impuestos en línea

Aquellos que busquen otras opciones de asistencia gratuita en la preparación de impuestos pueden utilizar MyFreeTaxes en línea en [www.myfreetaxes.com](http://www.myfreetaxes.com) o ir a [www.irs.gov](http://www.irs.gov) y haga clic en el enlace 'Haga sus impuestos gratis'.



La Coalición VITA de Coastal Bend es una asociación colaborativa de United Way of the Coastal Bend, Del Mar College, Goodwill Industries of South Texas, el IRS y Texas A&M University-Corpus Christi.

*Ningún contribuyente será sujeto a discriminación por motivos de raza, color, sexo, religión, credo, edad, origen nacional, ascendencia, embarazo, estado civil, orientación sexual, edad o discapacidad.*

# 2024 VITA Site Hours of Operation

(Free income tax preparation for individual or family incomes of \$60k or less)



To Schedule an Appointment Call: 956-607-9030 Or

Schedule your Appointment Online/ Programa tu Cita en Línia: [VITA2024.as.me](http://VITA2024.as.me)

Site	Address	Days	Hours	Dates of Operation		Closed Dates
<b>City of Alamo</b>						
PSJA ISD - Bowie Elementary Parental Engagement Center	811 E Bowie, Alamo, TX 78516	Tuesdays Thursdays	5:30pm - 8:30pm 5:30pm - 8:30pm	01/23/24 - 04/04/24	By Appointment ONLY	Spring Break: 3/11- 3/17
<b>City of Edinburg</b>						
Goodwill Industries - Edinburg Job Connections Center	3502 C, 69 S I Rd, Edinburg, TX 78542	Saturdays	9:00am - 2:00pm	01/27/2024 - 04/06/2024	By Appointment ONLY	
Vanguard Academy Beethoven Secondary	2215 S Veterans Blvd, Edinburg, TX 78539	Wednesdays Saturday	5:30pm - 8:30pm 9:00am - 2:00pm	2/7/2024 - 4/06/2024	By Appointment ONLY	Spring Break: 3/11-3/17 3/30/24
<b>City of McAllen</b>						
United Way of South Texas	113 W Pecan Blvd, McAllen, TX 78501	Saturdays	9:00am - 2:00pm	01/27/2024 - 04/06/2024	By Appointment ONLY	
Calvary Baptist Church	1600 Harvey Dr McAllen, TX 78503	Mondays Thursdays	5:00pm - 8:00pm 5:00pm - 8:00pm	01/22/2024 - 04/04/2024	By Appointment ONLY	2/19/24 3/11-3/17
City of McAllen- Palm View Library	3401 Jordan Ave McAllen, TX 78503	Tuesday Thursday	10:00am-2:00pm 1:00pm-4:00pm	01/23/2024- 04/04/2024	By Appointment ONLY	
City of McAllen - Lark Library	2601 Lark Ave, McAllen, TX 78504	Mondays Wednesdays	1:00pm - 4:00pm 10:00am- 2:00pm	01/22/2024 - 04/03/2024	By Appointment ONLY	2/19/2024
McAllen ISD- Lamar Academy	1009 N 10th st McAllen, TX 78501	Wednesdays	5:30pm-7:30pm 5:30pm-7:30pm	01/24/2024- 03/07/2024	By Appointment ONLY	
South Texas College McAllen Building T Room I-702	3201 W Pecan McAllen, TX 78503	Monday Tuesday Wednesday Thursday	11:00am-4:00pm 11:00am-4:00pm 11:00am-4:00pm 11:00am-4:00pm	1/29/2024 - 3/07/2024	By Appointment ONLY	2/19/2024
<b>City of Mission</b>						
City of Mission - Speer Memorial Library	801 E 12th St, Mission, TX 78572	Monday Wednesday Thursday Saturday	11:00am - 2:00pm 3:00pm - 7:00pm 5:00pm - 7:00pm 9:00am - 2:00pm	01/22/2024 - 04/06/2024	By Appointment ONLY	2/19/24 3/30/24
<b>City of Pharr</b>						
PSJA ISD - Ballew High School Stadium/Athletics Dept.	703 E. Sam Houston Building B, Room 32 Pharr, TX 78577	Monday Tuesday Thursday Saturday	5:00pm-8:00pm 5:00pm-8:00pm 5:00pm-8:00pm 9:00am- 2:00pm	01/29/2024- 4/06/2024	By Appointment ONLY	2/12/24 2/19/24 Spring Break 3/11 - 3/17 3/30/24
<b>City of Rio Grande</b>						
City of Rio Grande - City Hall	5332 E Hwy 83, Rio Grande City, TX 78582	Mondays Tuesday	4:30pm - 8:00pm 4:30pm - 8:00pm	01/22/2024 - 04/02/2024	By Appointment ONLY 956-488-8728	2/19/2024
<b>City of Roma</b>						
Roma ISD - Roma High School	2021 N US Hwy 83, Roma, TX 78584	Mondays Tuesdays	4:30pm - 7:30pm 4:30pm - 7:30pm	01/22/2024 - 04/02/2024	By Appointment ONLY 956-422-3397	02/12/24 2/19/24 Spring Break 03/11 - 03/17 4/1/24
<b>City of Weslaco</b>						
South Texas College Midvalley Pavilion Building B-202H	400 N Border Ave, Weslaco, TX 78596	Monday Wednesday	9:00am - 12:00pm 4:00pm - 7:00pm	02/05/2024- 03/06/2024	By Appointment ONLY	2/19/2024
<b>La Joya</b>						
La Joya - Palmview High School	3901 La Homa Rd, Palmview, TX 78574	Mondays Wednesdays	5:00pm-8:00pm 5:00pm-8:00pm	01/22/2024- 04/03/2024	By Appointment ONLY	2/12/24 2/19/24 Spring Break 3/11-3/17
<b>MY FREE TAXES</b>						
MY FREE TAXES University of Texas Rio Grande Valley- Edinburg Campus: U Central Computer Lab Student Services Building	1201 W University Dr, Edinburg, TX 78539	Mondays Tuesdays Wednesdays Thursdays	9:00am - 4:00pm 9:00am - 4:00pm 9:00am - 4:00pm 9:00am - 4:00pm	02/05/2024 - 03/07/2024	In-Person (On Your Own) SELF FACILITATED	2/19/2024
<b>Virtual Assistance</b>						
Get Your Refund (Online) URL Link			Monday Thursday	01/29/2024 - 04/04/2024	Virtual	2/19/2024



NEW LEADER. NEW VISION. NEW DIRECTION.  
LIFE AND  
IN  
VIDA

**NEED  
HELP WITH  
COLLEGE?**



ARE YOU INTERESTED IN ACHIEVING  
CAREER SUCCESS AND PROFESSIONAL GROWTH?  
**ENROLL IN ONE OF THE FOLLOWING  
HIGH DEMAND TRAINING PROGRAMS TODAY:**

- BACHELOR DEGREE OF SCIENCE IN NURSING (BSN) - LAST 2 YEARS
- ASSOCIATE DEGREE IN NURSING (ADN) • LICENSED VOCATION  
NURSING (LVN) • OCCUPATIONAL THERAPY • PHYSICAL THERAPY
- PATIENT CARE TECHNOLOGY

**VIDA CAN HELP YOU ADVANCE  
YOUR CAREER TO THE NEXT LEVEL**

### REQUIREMENTS

- U.S. CITIZEN OR PERMANENT RESIDENT
- HIGH SCHOOL DIPLOMA OR GED
- 18 YEARS OLD +

### QUALIFICATIONS ANY OF THE FOLLOWING:

- UNEMPLOYED  
OR
- EARNING \$14/HR OR LESS

### WHAT'S INCLUDED?

- TUITION
- TEXTBOOKS
- TRANSPORTATION
- CHILDCARE
- JOB PLACEMENT
- CAREER COUNSELING
- PROFESSIONAL ADVISEMENT
- TOOLS
- UNIFORMS AND MORE  
(BASED ON INDIVIDUAL NEED)



PLEASE APPLY ONLINE AT:  
**WWW.VIDACAREERS.ORG**  
OR CALL:  
**(956) 903-1900 EXT. 109**

IMPACTING SUSTAINABLE ECONOMIC GROWTH IN THE REGION... **ONE VIDA AT A TIME.**

NECESITA  
AYUDA  
CON SUS  
ESTUDIOS?



¿ESTÁ INTERESADO/A EN LOGRAR EL ÉXITO ACADÉMICO Y EL CRECIMIENTO PROFESIONAL?

**INSCRÍBASE HOY EN UNO DE LOS SIGUIENTES PROGRAMAS DE ALTA DEMANDA**

LICENCIATURA EN CIENCIAS EN ENFERMERÍA - ÚLTIMOS 2 AÑOS  
GRADO ASOCIADO EN ENFERMERÍA • ENFERMERÍA VOCACIONAL  
LICENCIADA TERAPIA • OCUPACIONAL • TERAPIA FÍSICA  
• TECNOLOGÍA DE CUIDADO DEL PACIENTE

**VIDA PUEDE AYUDARLO/A A AVANZAR SU CARRERA AL SIGUIENTE NIVEL.**

### REQUISITOS

- CIUDADANO ESTADOUNIDENSE O RESIDENTE PERMANENTE
- DIPLOMA DE ESCUELA SECUNDARIA O GED
- 18+ AÑOS DE EDAD

### CALIFICACIONES UNO DE LOS SIGUIENTES:

- DESEMPLEADO/A O
- GANANDO \$14/HORA O MENOS

### QUÉ ESTÁ INCLUIDO?

- MATRÍCULA
  - LIBROS
  - TRANSPORTE
  - GUARDERÍA
  - COLOCACIÓN DE TRABAJO
  - ORIENTACIÓN/ASESORAMIENTO PROFESIONAL
  - HERRAMIENTAS
  - UNIFORMES Y MÁS
- (BASADO EN LA NECESIDAD INDIVIDUAL)



POR FAVOR APLIQUE EN LÍNEA EN:  
**WWW.VIDACAREERS.ORG**  
O LLAMA  
**(956) 903-1900 EXT. 109**

IMPACTANDO EL CRECIMIENTO ECONÓMICO SOSTENIBLE EN LA REGIÓN... **UN VIDA A LA VEZ.**